

**ALBION FIRE DISTRICT, INC.**

**BOARD OF FIRE COMMISSIONERS**

**MONTHLY MEETING MINUTES**

**MAY 13, 2014**

**PRESENT: Commissioner Michael Allen Commissioner Michael Napolitano**

**Commissioner Anthony Leone Commissioner Daniel Adamski  
Chief Richard Andrews Tax Collector David Almond Deputy  
Chief Robert Valentine Treasurer Raymond Neves**

**ABSENT: Commissioner Sharon Remillard, Attorney Louis DeSimone**

**CALL TO ORDER: Meeting called to order at 7:00 pm by Chairman Michael Allen**

**APPROVAL OF MINUTES: Motion to approve the Minutes of the April 8, 2014 Meeting made by Commissioner Napolitano, seconded by Commissioner Adamski. Motion passed 4-0.**

**APPROVAL OF BILLS: All Commissioners have reviewed the monthly bills. Commissioner Leone had questions on several bills which were clarified by the Chief. Motion to approve and pay made**

by Commissioner Napolitano, seconded by Commissioner Leone.  
Motion passed 4-0.

**TAX COLLECTOR'S REPORT:** Collections for period 4/9/14 to 5/13/14 \$159,846.56. Collections for period 11/1/13 to 5/13/14 \$996,648.03. The Tax Collector advised that at next month's meeting he will present recommended abatements to the Board. Only one property remains on the list for Tax Sale scheduled for June 5, 2014. This is a bank-owned property. Motion to approve the Tax Collector's Report made by Commissioner Adamski, seconded by Commissioner Napolitano. Motion passed 4-0.

**TREASURER'S REPORT:** Balance of Accounts as of 4/30/2014 \$731,639.69. Register Balance \$730,559.50. Profit & Loss Budget vs. Actual was reviewed. The report heading is to be corrected to read November 1, 2013 through April 30, 2014 (not May 13, 2014). Discussion ensued regarding account coding errors and the Treasurer will meet with the Chief to make these corrections. Motion to accept the Treasurer's Report made by Commissioner Leone, seconded by Commissioner Napolitano. Motion passed 4-0.

**CHIEF'S REPORT:** During April we responded to 92 incidents, 75 in District and 17 Mutual Aid. Total training hours for the month 348 with year-to-date hours 1539.

Four new firefighters will complete Haz-Mat Operation class on May

17, one firefighter is attending Haz-Mat Operations class, two firefighters have passed Level II firefighter training, four firefighters are attending Level II training starting May 29 and three firefighters finished Haz-Mat Operations class and are awaiting Level I certificate.

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Apparatus Maintenance was reviewed. Commissioner Allen questioned whether the Chief was aware of any local Districts having issues with American LaFrance apparatus. The Chief is not aware of any.

Motion to accept the Chief's Report made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 4-0.

#### **CONSOLIDATION COMMITTEE:**

No updates to report.

#### **UNFINISHED BUSINESS:**

Attorney DeSimone was absent so there was no update regarding the Attorney General's lawsuits.

The Tax Collector has been in touch with Robert Civetti. He advised

**that he has five entries to make and all items will be resolved.**

**The Tax Collector advised that he has contacted Coastway Credit Union which has been taken over by Freedom Bank regarding a possible Line of Credit. He has to submit a report on notes payable and provide a copy of our 2013 Audit to apply for a line of credit.**

### **NEW BUSINESS:**

**Commissioner Adamski made a Motion to place the subject of Collection Fees on the Agenda for the next Annual Financial Meeting, seconded by Commissioner Leone. Motion passed 4-0.**

### **GOOD AND WELFARE:**

**Correspondence: A thank you letter was received from Home & Hospice Care of RI for the memorial donation made in Memory of Anna DeSimone.**

**Public Comment: None.**

**Motion to enter into Executive Session under RIGL 42-46-5(a) 1 for discussion of a personnel matter made by Commissioner Adamski, seconded by Commissioner Napolitano. Motion passed 4-0.**

**Open Session adjourned at 7:29 p.m.**

**Motion to reopen the Open Session made by Commissioner Napolitano, seconded by Commissioner Adamski at 7:39 p.m. Motion passed 4-0.**

**No votes were taken during the Executive Session except to approve the Minutes of the Executive Session of April 8, 2014. Motion to seal the Minutes of the Executive Session made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 4-0.**

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**Motion to adjourn made by Commissioner Adamski, seconded by Commissioner Leone. Motion passed 4-0.**

**Meeting adjourned at 7:40 p.m.**

**Lois E. Moore  
District Clerk**